

**DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
OFFICE OF THE STATE FIRE MARSHAL**

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**CALIFORNIA CODE ADOPTION  
Meeting Notes  
H- Occupancy Workgroup (North)  
September 28, 2005  
Milpitas, CA**

**ATTENDEES:**

**Facilitators:** Paul Inouye

**Committee or Group Members Present:**

Ron Keefer, Reinhard Hanselka, Robert Porterfield, Joe Leung, Ellie Ross, Jay Swardenski, Jeff Tarter, Mike Lepisto, Nadia Naum-Stoian, Clare Owen, Steve Rusconi, Jerry Cunningham

**CDF/SFM Staff Present:**

**STAKEHOLDERS IN AUDIENCE:****DOCUMENT HANDOUTS:**

1. Nonexclusive License Agreement
- 2.
- 3.

**AGENDA:**

1. Determine course of action/workplan
2. Assign tasks
3. Schedule next meetings

**DISCUSSION/COMMENTS:**

**Agreed that Kent Miller will be the H Occupancy Co Chair for the North.**

**Determined that 3 subgroups, occupancy based, with a coordinator is the best approach.**

**Group 8, Coordinator is Ellie Ross**

**Group 5, Coordinator is Jeff Tarter**

**Group 4, Coordinator is Ron Keefer**

**Each coordinator to schedule meetings and provide weekly status reports to Co Chair  
All groups to meet together monthly**

CONSERVATION IS WISE—KEEP CALIFORNIA GREEN AND GOLDEN

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**Need to review corresponding Fire Code provisions – need to obtain results form ICC hearings ASAP**

**Need to get amendments SFM office is handling**

**Try and obtain existing 9 point criteria for H-8 adoption, may be able to use same language**

**ACTION ITEMS (FOLLOW UP) AND RESPONSIBLES:**

1. First status report to Paul Inouye October 5
2. Paul Inouye to assemble master email list
3. Jeff Tarter to attend South meeting on October 7

**NEXT MEETING:**

**October 24<sup>th</sup>, place TBD**